



INTEGRATION JOINT BOARD

NOT FOR PUBLICATION – This report contains exempt information as described in paragraph 6 (Information relating to the financial or business affairs of any particular person (other than the authority)) and paragraph 9 (Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services) of Part 1 of Schedule 7A of the Local Government (Scotland) Act 1973, enacted by the Local Government (Access to Information) Act 1985. This is applied in this case because, in view of the nature of the business to be transacted or in the nature of the proceedings, if members of the public were present, there would be disclosure to them of exempt information as defined in the Schedule.

Not exempt: Covering report, Appendices A1 and B.

Exempt: Appendices A, C, D, E, F, & G

Date of Meeting	29 th November 2022
Report Title	Supplementary Work Plan – Social Care
Report Number	HSCP22.098
Lead Officer	Sandra MacLeod, Chief Officer
Report Author Details	Name: Neil Stephenson Job Title: Strategic Procurement Manager Email Address: NeStephenson@aberdeencity.gov.uk
Consultation Checklist Completed	Yes
Directions Required	Yes
Appendices	<ul style="list-style-type: none"> • Non-Exempt: A1: Supplementary Work Plan for 2022/2023 • Exempt: Appendix A – Supplementary Work Plan for 2022/2023 • Appendix B – Direction to Aberdeen City Council • Appendices C-G – Procurement Business Cases



INTEGRATION JOINT BOARD

1. Purpose of the Report

- 1.1. The purpose of this report is to provide the Integrated Joint Board with information about the work done to develop social care services for the community, and to seek approval to carry-out the commissioning and procurement work involved.

2. Recommendations

It is recommended that the Integration Joint Board (IJB):

- a) Approves the direct award of a contract to two providers: one contract for fifteen months; one contract for thirty-nine months, as are detailed in Appendices A1 and C
- b) Approves the direct award of eight contracts for mental health care home providers for five years, as is detailed in Appendices A1 and D
- c) Approves the direct award of two contracts for learning disability care home providers for five years, as is detailed in Appendices A1 and E
- d) Approves the direct award of a contract for end-of-life beds for five years, as is detailed in Appendices A1 and F
- e) Approves the direct award of a contract for emergency discharge placements/beds for five years, as is detailed in Appendices A1, G and G1
- f) Makes the Direction, as attached at Appendix B and instructs the Chief Officer to issue the Direction to Aberdeen City Council (ACC)

3. Summary of Key Information

- 3.1. The IJB directs ACC to purchase and enter into contracts with suppliers for the provision of services in relation to functions for which it has responsibility. ACC procures services through the Commercial and Procurement Shared Service in accordance with ACC's Scheme of Governance.
- 3.2. ACC Powers Delegated to Officers includes, at Section 9.1, that the Chief Officer of the Aberdeen City Integration Joint Board (also referred to and known as the Chief Officer of the Aberdeen City Health and Social Care Partnership (ACHSCP)) has delegated authority to facilitate and implement



INTEGRATION JOINT BOARD

Directions issued to ACC from the IJB, on the instruction of the Chief Executive of ACC and in accordance with the ACC Procurement Regulations.

- 3.3.** These Regulations require the submission of an annual procurement work plan prior to the commencement of each financial year detailing all contracts to be procured in the coming year with a value of £50,000 or more, to relevant Committees. In the case of adult social care services, this is the IJB. The Regulations also require that procurement business cases to support items on the work plan are brought to the IJB prior to any tender being undertaken or contract awarded directly. Although the intention is that all procurement should be planned, there may be occasions where this is not possible and supplementary work plans and/or business cases may be required.
- 3.4.** This report presents a Supplementary Work Plan 2022/2023. Attached at Appendices C-G are supporting procurement Business Cases, setting out the arrangements for the further development of social care services. For each of the Business Cases, there is a Project Group in place to carry out the work required to ensure that services fit with strategy and in line with the future of social care services in Scotland. Noted below is some detail on the services:
- 3.5.** Sheltered Housing services are covered in Business case C. Considerable work has been carried out to ensure a smooth transition for service users from the incumbent providers to the new providers
- 3.6.** Business Cases D & E are for care home services where current services are in place and working well. The homes are owned by the service providers and the vital work here by the project team is to ensure services maintain a high standard and meet strategic aims
- 3.7.** The service included in Business Case F is for end-of-life beds and is the next step in bolstering capacity following the initial work approved by the Board in 2021 (HSCP.21.124)
- 3.8.** Business Case G requests the IJB secures up to forty-three emergency discharge beds at the new care home service in Aberdeen City. It is important to note that a “3.10 memo”* was completed by the Social Care Contracts Team on the IJB’s behalf in October 2022 to suspend the Procurement



INTEGRATION JOINT BOARD

Regulations to approve the purchase of twenty-four beds from 17/10/2022 to 16/04/2023 as reported by the Chief Officer at the IJB Board of 12/10/2022. The instruction from the Director of Commissioning and the Head of Commercial & Procurement was that a Business Case is presented to IJB Board in November 2022 for any future approval. Please note that Appendix G1 is a report aligned to Business Case G.

*3.10 The Procurement Regulations may be suspended either in whole or in part by the Director of Commissioning and the Head of Commercial and Procurement in writing in respect of an award of any contract where the award of that contract is urgently required to meet the exigencies of the Function/ Cluster. (Aberdeen City Council's Procurement Regulations 2022/23)

3.9. Whilst this additional expenditure signifies an additional investment, the risks of not making this investment reduce the ACHSCP's opportunity to develop services and, subsequently, the achievement of outcomes for individuals.

3.10. Links with Strategic Commissioning

The procurement of works, goods and services is driven by strategic commissioning intentions. The ACHSCP has established the Strategic Commissioning and Procurement Board ('SCPB') to create a clearer link between the programmes of work, the associated budgets, and the procurement work plan, in line with the Commissioning Cycle. As part of the process the SCPB, on 27th July 2022, considered the items on the procurement plan and determined that the proposed extensions are required to support the delivery of strategic intentions.

4. Implications for IJB

- 4.1. Equalities, Fairer Scotland Duty, and Health Inequality** – As noted in the Business Cases, Health Inequalities Impact Assessment (HIIA) are being carried out by named individuals or have been completed. There are no specific equality or health implications from this report. Nor is there any direct implication for our Fairer Scotland Duty.
- 4.2. Financial** - The associated financial spend is outlined in the business cases (Appendices C-G)



INTEGRATION JOINT BOARD

- 4.3. **Workforce** - There are no specific workforce implications arising from this report.
- 4.4. **Legal** - Normal legal processes apply across all domains from this report.
- 4.5. **COVID 19** – There are no specific implications linked to Covid 19 arising from the implications of this report.
- 4.6. **Other** – None

5. Links to ACHSCP Strategic Plan

- 5.1. This report links to the commissioning principles outlined as one of the enablers within our strategic plan.

6. Management of Risk

6.1. Link to risks on strategic or operational risk register:

This option links directly to strategic risk 1 – market sustainability

6.2. How might the content of this report impact or mitigate these risks:

By implementing the necessary processes, and continuation of partnership working